



Student Success Advising Syllabus

The goals of Student Success are to identify and remove systemic barriers that inhibit student success, connecting students to opportunities that foster a well-rounded academic experience, while increasing retention, persistence, and graduation.

We are here to **guide, support, and connect** students to resources. Our holistic support services include:

- Academic advising and course planning
- Accessibility services
- Tutoring and supplemental instruction
- Connecting students to faculty and other campus resources
- Supporting the alignment of goals with personalized guidance

Make an appointment with your Student Success Advisor on EAB Navigate!

For more information on how to make an appointment with your advisor, visit the Student Success website at: <https://success.oglethorpe.edu/>

Communication Expectations

Please note that advisors are not expected to work over the weekends. When emailing, please expect a 1 business day wait time for a response, or up to 2 business days during high traffic periods.

Student Responsibilities	Student Success Advisor Responsibilities
<ul style="list-style-type: none"> • Accept responsibility for your decisions. • Attend scheduled appointments. • Make regular contact with your advisor each semester. • Come prepared and on-time to each appointment with questions or material for discussion. • Be an active learner by participating fully in the advising experience. • Ask questions if you do not understand an issue or have a specific concern. • Complete all action items and recommendations from your advisor. • Gather all relevant decision-making information. • Become knowledgeable about college programs, policies, and procedures. • Don't wait to register. It is your responsibility to get in early and register for the classes you need! 	<ul style="list-style-type: none"> • Maintain confidentiality pursuant to FERPA. • Be accessible and on-time for each appointment. • Provide support and collaborate to ensure academic success and personal well-being. • Explain academic policies and procedures. • Encourage and support development of the skills necessary to achieve personal, educational, and career goals. • Guide decision-making and responsible development of educational and career plans. • Assist in identifying and using relevant university resources. • Teach the value of a liberal arts education in relation to work and personal habits/attitudes. • Monitor and accurately document progress.



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STUDENT SUCCESS

Dates & Technology

Make sure to bookmark the **academic calendar** for all dates and deadlines

<https://hub.oglethorpe.edu/registrar/academic-calendars/>

The **technology** that you will need most during your journey at OU are:

- ❖** OU Email
- ❖** EAB Navigate
- ❖** Canvas
- ❖** OASIS
- ❖** OU Connect
- ❖** Grammarly

Important Contacts

A complete list of OU resources can be found here: <https://oglethorpe.edu/current-students/>

Student Success Center

Robinson Hall, Lower Level
success@oglethorpe.edu

Financial Aid

Lupton Hall, Garden Level
finaid@oglethorpe.edu

Tutoring & Supplemental Instruction

Robinson Hall, Lower Level
tutoring@oglethorpe.edu

Business Office

Lupton Hall, Garden Level
busoffice@oglethorpe.edu

Accessibility Services

Robinson Hall, Lower Level 010
accessibility@oglethorpe.edu

Registrar

Lupton Hall, Garden Level
registrar@oglethorpe.edu

Career Development

TLCC, 2nd Floor
careerservices@oglethorpe.edu

Information Technology Services

Lowry Hall, Basement
helpdesk@oglethorpe.edu

Writing Center Director

Dr. Courtney Mullis
cmullis@oglethorpe.edu

Counseling Center

Lowry Hall, Basement
counselingcenter@oglethorpe.edu

Reach Out

Going through a tough time and don't know what to do? You are not alone; reach out! Review the resources below to see if they can help. If in doubt, contact your Student Success Advisor.

Food Pantry

Contact Petey's Pantry for free non-perishable food and personal care items
pantry@oglethorpe.edu

Counseling After Hours

Petrel After Hours Support Services provides after hours mental health crisis support
404-364-8456

PACT Report

Submit a PACT Report for students of concern at OU; submit for yourself or a friend
Google: Oglethorpe PACT

Campus Safety

Campus Safety officers are able to respond to OU safety and security needs 24/7
404-504-1998
In an emergency, call 911

Peachtree Immediate Care

Our partner for Student Health Services is Peachtree Immediate Care located directly next to campus on **Peachtree Road**

Incident Report

Report an incident regarding policy infractions, common area damages, problems, or concerns
conduct.oglethorpe.edu/forms/